

**BOARD POLICY
EVALUATION OF THE EXECUTIVE DIRECTOR**

CODE: CEI

Evaluation of the Executive Director shall be a continuous process which stresses goals for excellence and suggestions for improvement.

The evaluation process shall be to assist the Executive Director in improving the job performance, to provide ways by which needs for improvement can be met, to clarify the Board of Control's expectations of the Executive Director, to improve communications between the Board and Executive Director, to improve communications between the Board and Executive Director and to foster high levels of trust between the Executive Director and the Board of Control.

The process for evaluating the Executive Director shall follow the steps listed below:

1. The Chairman of the Board of Control selects a sub-committee of members who meet and assess the portfolio of the Executive Director.
2. The completed assessment shall be returned to the Chairman of the Board of Control. The Chairman shall compile a composite of the assessment and discuss the assessment with the Executive Director.
3. The Executive Director shall acknowledge receipt of the evaluation by signing a copy and returning it to the Chairman of the Board of Control. The Executive Director's signature does not denote concurrence. One copy will be retained by the Executive Director, one copy returned to the Board Chairman, and one copy placed in the Executive Director's personnel file.

The evaluation process should provide an annual written assessment of the status of the Executive Director's job performance, a basis for planning cooperatively and a forum for open and rational discussion.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Note: *The State of Georgia has moved the Georgia Code. This new environment no longer allows us to link directly to the Georgia Code. For example enter 20-02-0211 in the search window and the Georgia Code will appear.*

State Reference	Description
O.C.G.A 20-02-0210	Annual performance evaluation of all school personnel
O.C.G.A 20-02-0230	New board member orientation to educational program objectives required

Adopted: August 23, 2017

OKEFENOKEE RESA BOARD OF CONTROL