

It is the policy of the Okefenokee RESA Board of Control that the provisions of the Open Records Act found in the Official Code of Georgia at Section 50-18-70 and the following sections shall be complied with by this agency's district. The Executive Director or designee shall make every reasonable effort to respond to the provisions of any request for document or other information covered by the Open Records Act within the time provided by that Act. The agency, as a matter of policy, should redact certain information from employees' personnel records before furnishing such documents in compliance with a request for records under the Open Records Act: the home address, home telephone number, Social Security number, insurance information, medical information, mother's birth name, day and month of birth, credit card or debit card numbers, bank account information and financial data or information. The agency may furnish any of such information to a third party under the Open Records Act upon consent of the affected employee.

Adopted: April 22, 2003
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